

# **FORWARD PLAN**

June 2013 Edition

Publication Date: 24 May 2013

#### THE FORWARD PLAN

## **Explanatory note:**

Barking and Dagenham does not delegate the taking of key decisions to individual Members or officers. Therefore all decisions listed in the Forward Plan will belong to one of three decision-making bodies, the Cabinet, the Health and Wellbeing Board or the Assembly. For ease of reading, where this document refers to the 'decision-making body', this can be taken to mean the Cabinet, the Health and Wellbeing Board or the Assembly. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the full membership of these committees is listed in Appendix 1.

## **Key Decisions**

By law, councils have to publish a document detailing "Key Decisions" that are to be taken by the Cabinet or other committees / persons / bodies that have executive functions. The document, known as the Forward Plan, is required to be published 28 days before the date that the decisions are to be made. Key decisions are defined as:

- (i) Those that form the Council's budgetary and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards).

As part of the Council's commitment to open government it has extended the scope of this document so that it includes all known issues, not just "Key Decisions", that are due to be considered by the decision-making body as far ahead as possible.

#### Information included in the Forward Plan

In relation to each decision, the Forward Plan includes as much of the following information as is available when it is published:

- the matter in respect of which the decision is to be made;
- the decision-making body (Barking and Dagenham does not delegate the taking of key decisions to individual Members or officers)
- the date when the decision is due to be made;

• the list of documents to be submitted to the decision-making body in relation to the matter under consideration (other documents may also be submitted to the decision-making body).

## Publicity in connection with Key decisions

Subject to any prohibition or restriction on their disclosure, the documents referred to in relation to each Key Decision are available to the public. Each entry in the Plan gives details of the main officer to contact if you would like some further information on the item. If you would like to view any of the documents listed you should contact Alan Dawson, Democratic Services Manager, Civic Centre, Dagenham, Essex RM10 7BN (telephone: 020 8227 2348, email: <a href="mailto:committees@lbbd.gov.uk">committees@lbbd.gov.uk</a>

The agendas and reports for the decision-making bodies and other Council meetings open to the public will normally be published at least five clear working days before the meeting. For details about Council meetings and to view the agenda papers go to <a href="http://moderngov.barking-dagenham.gov.uk/ieDocHome.asp?Categories">http://moderngov.barking-dagenham.gov.uk/ieDocHome.asp?Categories</a> and select the committee and meeting that you are interested in.

The Plan will be published on or before the following dates during the 2013 / 2014 Council year:

Edition	Publication date
June 2013 edition	24 May 2013
July 2013 edition	24 June 2013
August 2013 edition	23 July
September 2013 edition	23 August 2013
October 2013 edition	23 September 2013
November 2013 edition	21 October 2013
December 2013 edition	19 November 2013
January 2014 edition	23 December 2013
February 2014 edition	17 January 2014
March 2014 edition	17 February 2014
April 2014 edition	17 March 2014

## **Confidential or Exempt Information**

The public are entitled to obtain copies of any documents that will be relied upon when the decision is taken, unless they are either confidential or exempt within the meaning of Schedule 12A to the Local Government Act 1972 (access to information: exempt information).

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 require the Council to publicise whether executive decisions are to be taken, in whole or in part, in private. Each entry in the Plan includes a column showing whether the whole report, or part of the report, may not be available for inspection by the public with reference to the appropriate description in Schedule 12A to the Local Government Act 1972. Representations may be made to the Council about why a particular decision should be open to the public. Any such representations should be made to Alan Dawson, Democratic Services Manager, Civic Centre, Dagenham, Essex RM10 7BN (telephone: 020 8227 2348, email: <a href="mailto:committees@lbbd.gov.uk">committees@lbbd.gov.uk</a>).

## Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by clicking on <a href="http://moderngov.barking-dagenham.gov.uk/ieListMeetings.aspx?Cld=180&Year=0">http://moderngov.barking-dagenham.gov.uk/ieListMeetings.aspx?Cld=180&Year=0</a> (for items to be considered by the Health and Wellbeing Board) and <a href="http://moderngov.barking-dagenham.gov.uk/ieListMeetings.aspx?Cld=179&Year=0">http://moderngov.barking-dagenham.gov.uk/ieListMeetings.aspx?Cld=179&Year=0</a> (for items to be considered by the Assembly), or by contacting Alan Dawson on 020 8227 2348 or alan.dawson@lbbd.gov.uk.

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the supporting papers (if any) to be presented with the report and the ward(s) in the Borough that the issue relates to.

Column 3 shows whether the issue is expected to be considered in the open part of the meeting or whether it may, in whole or in part, be considered in private and the reasons why.

Column 4 gives the details of the lead officer for the item, or in the case of the Health and Wellbeing Board the Board Member who is the sponsor for that item.

Decision taker/ Projected Date	Open / Private (and reason if all or part of the report is to be considered in private)	Relevant Lead Contact

Health and Wellbeing Board: 4.6.13	Joint Assessment and Discharge Team : Financial  The Board will be asked to approve proposals relating to the creation of a joint Assessment and Discharge team, designed to ensure a joint approach to improving the flow of patients from A&E and the acute hospital to other parts of the health and social care system.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Anne Bristow, Corporate Director of Adult and Community Services (Tel: 020 8227 2300) (anne.bristow@lbbd.go v.uk)
Health and Wellbeing Board: 4.6.13	Community Sickle Cell / Thalassaemia Service : Framework  The Board will receive an update from the Clinical Commissioning Group on the work done so far to deliver on the Health & Wellbeing Strategy priority of improving services for people with sickle cell anaemia.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.go v.uk)
Health and Wellbeing Board: 4.6.13	CQC Inspection Report on A&E and Emergency Care Plan: Community  The Board will review the findings of the Care Quality Commission's inspection which took place in January 2013. The Board intends to review plans that have been put in place by both the hospital and the wider health economy to ensure that the CQC findings are being addressed with due urgency. In line with the Board's remit to promote integration, there will be a particular focus on the actions taken across the whole health system.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Anne Bristow, Corporate Director of Adult and Community Services (Tel: 020 8227 2300) (anne.bristow@lbbd.go v.uk)

Health and Wellbeing Board: 4.6.13	Draft Engagement Strategy: Framework  The Board will discuss principles for engaging with, and involving, local people in the planning and delivery of health and social care services. Once the principles have been decided upon, a Strategy will be presented for sign-off by the Board at a future meeting.  Wards Directly Affected: All Wards Additional documents to be considered alongside report:	Open	Mark Tyson, Group Manager, Service Support & Improvement (Tel: 020 8227 2875) (mark.tyson@lbbd.gov. uk)
Health and Wellbeing Board: 4.6.13	Francis Report: Community  The Board will discuss the findings and recommendations of the Francis Report (the independent inquiry into the Mid-Staffordshire NHS Foundation Trust) and see what lessons or recommendations can be taken forward locally.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.go v.uk)
Cabinet: 25.6.13	<ul> <li>Modernisation of Cashiering Services: Community</li> <li>The Cabinet will be asked to consider further service provision arrangements as part of the Cashiering Service Modernisation Programme.</li> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report:</li> </ul>	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 25.6.13	Quarterly Debt Management Report  The Cabinet will be asked to consider the quarterly report on debt write offs.  • Wards Directly Affected: All Wards  • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)

Cabinet: 25.6.13	Revenue and Capital Final Outturn 2012/13: Financial [Annual Item]  The Cabinet will be asked to approve the Council's revenue and capital outturn position for 2012/13 and, if necessary, any appropriate in-year budget adjustments  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 25.6.13	Treasury Management Annual Report 2012/13 and Strategy 2013/14: Framework [Annual Item]  The Cabinet will be asked to consider, and recommend to the Assembly, the outturn position for the Council's Treasury Management activities during 2012/13 and approve the Treasury Management Strategy for 2013/14  • Wards Directly Affected: Not Applicable  • Additional documents to be considered alongside report: Annual Report 2012/13 and Draft Strategy 2013/14	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 25.6.13	ICT Strategy 2013 - 2017 : Financial  The Cabinet will be asked to approve the Council's Information Communication Technology (ICT) ICT Strategy for 2012 - 2017.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 25.6.13	Dagenham and Redbridge Football Club Community Development Activity  The cabinet will be presented with a report giving an overview of the community development activity delivered and/or hosted by Dagenham and Redbridge Football Club  Wards Directly Affected: All Wards  Additional documents to be considered alongside report:	Open	Anne Bristow, Corporate Director of Adult and Community Services (Tel: 020 8227 2300) (anne.bristow@lbbd.go v.uk)

Cabinet: 25.6.13	Review of Property and Land Occupation in Parks and Open Spaces: Community,: Financial  The Cabinet will be asked to approve proposals for a borough-wide review of existing arrangements with clubs and organisations that occupy Council premises (e.g. sports pavilions) and /or land in parks and open spaces, and to agree arrangements for the entering into of agreements with clubs and organisations regarding future rents levels and the transfer of all associated liabilities for repair, maintenance and running costs.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Robin Payne, Divisional Director of Environment (Tel: 020 8227 5660) (robin.payne@lbbd.gov .uk)
Cabinet: 25.6.13	Proposed Expansion of Schools: Godwin Primary School and John Perry Primary School: Community  The Cabinet will be asked to agree for the expansion of Goodwin Primary and John Perry Primary schools.  • Wards Directly Affected: Goresbrook; Village • Additional documents to be considered alongside report:	Open	Jane Hargreaves, Divisional Director of Education (Tel: 020 8227 2686) (jane.hargreaves@lbbd .gov.uk)
Cabinet: 25.6.13	Performance House - Quarter 4, 2012/13  The Cabinet will be presented with the corporate performance information for the fourth quarter of 2012/13  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Karen Wheeler, Group Manager, Corporate Policy and Performance (Tel: 020 8227 2317) (karen.wheeler@lbbd.g ov.uk)
Cabinet: 25.6.13	London Highways Alliance Contract: Financial  The Cabinet will be asked to approve arrangements for the Council to participate in the new London Highways Alliance Contract for reactive highway works  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Part Exempt The report may contain information relating to the business affairs of a third party.	Robin Payne, Divisional Director of Environment (Tel: 020 8227 5660) (robin.payne@lbbd.gov .uk)

Cabinet: 25.6.13	School Capital Programme - Basic Need Allocation 2013/2015: Financial  The Cabinet will be asked to approve the part-allocation of the Council's Basic Need Allocation for 2013/15 to support particular projects at a number of schools.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jane Hargreaves, Divisional Director of Education (Tel: 020 8227 2686) (jane.hargreaves@lbbd .gov.uk)
Cabinet: 25.6.13	Disposal of Former Mayesbrook Nursing Home, Bevan Avenue, Barking: Financial  The Cabinet will be asked to approve the disposal of the Council's freehold interest in Mayesbrook former care home, Bevan Avenue, Barking, following a competitive marketing exercise.  • Wards Directly Affected: Eastbury; Mayesbrook • Additional documents to be considered alongside report:	Part Exempt The report will contain details of bidders' submissions.	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 25.6.13	Disposal of 89 Axe Street, Barking: Financial  The Cabinet will be asked to approve the disposal of the Council's freehold interest in 89 Axe Street, Barking, following a competitive marketing exercise.  • Wards Directly Affected: Abbey • Additional documents to be considered alongside report:	Part Exempt The report will contain details of bidders' submissions.	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)

Cabinet: 25.6.13	Lease Renewal for 1st Floor, 218-224 Heathway to Dagenham Boxing Club: Financial  The Cabinet will be asked to agree terms for the renewal of the lease with Dagenham Boxing Club for their continued use of the 1st floor accommodation at 218-224 Heathway, Dagenham, as well as potential grant funding arrangements to assist the Club in meeting the market rent.  • Wards Directly Affected: Village  • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 25.6.13	Disposal of The White House, 884 Green Lane, Dagenham: Financial  The Cabinet will be asked to approve proposals relating to the disposal of The White House, 884 Green Lane, Dagenham.  • Wards Directly Affected: Valence • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 25.6.13	Furniture Banking in Barking and Dagenham: Community  The Cabinet will be asked to consider proposals to enter into a partnership with the Disablement Association of Barking and Dagenham (DABD) to set up and operate a furniture bank in the Borough.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Glynis Rogers, Divisional Director of Community Safety and Neighbourhood Services (Tel: 020 8227 2827) (glynis.rogers@lbbd.go v.uk)
Health and Wellbeing Board: 16.7.13	Maternity Services in Barking and Dagenham: Community  Following the closure of the maternity ward at King George Hospital and positive reports back from the Care Quality Commission, the Board will receive a report on the current state of Maternity Services and any remaining concerns identified by safeguarding leads, and satisfy itself that performance issues at Queen's Hospital have been addressed.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Meena Kishinani, Divisional Director of Commissioning and Safeguarding (Tel: 020 8227 2786) (meena.kishinani@lbbd .gov.uk)

Health and Wellbeing Board: 16.7.13	Joint Strategic Needs Assessment: Framework  The development of the JSNA for the borough is an iterative process. The JSNA is updated/refreshed annually by the Public Health Team. A summary of the amendments and any new recommendations will be presented to the Board.  The Board will note this summary and agree recommendations that have arisen during the year, keeping the JSNA up-to-date and relevant for commissioners.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.go v.uk)
Health and Wellbeing Board: 16.7.13	North East and North Central London Health Protection Unit Annual Report 2012: Community  By presenting the Health Protection Unit's Annual Report, Board Members will have the opportunity to engage with Public Health England on matters relating to public health management of local infectious diseases and environmental threats to health.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.go v.uk)
Health and Wellbeing Board: 16.7.13	Adult Social Care Local Account 2012/13: Community  The Local Account (a user-focussed self-assessment of performance and quality in adult social care services in the borough) is being presented to the Board for sign-off.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Glynis Rogers, Divisional Director of Community Safety and Neighbourhood Services (Tel: 020 8227 2827) (glynis.rogers@lbbd.go v.uk)

Health and Wellbeing Board: 16.7.13	Domestic Violence Contracts Review: Financial  On 23 <sup>rd</sup> April 2013 the Board agreed that a review of Domestic Violence services would be conducted by Public Health. This report will contain the findings from that review and outline what changes need to be made to commissioning plans to ensure all of the agencies of the Health and Wellbeing Board are meeting all responsibilities and policy objectives.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.go v.uk)
Assembly: 17.7.13	Treasury Management Annual Report 2012/13 and Strategy 2013/14: Framework [Annual Item]  The Assembly will be recommended to approve the outturn position for the Council's Treasury Management activities during 2012/13 and Treasury Management Strategy for 2013/14  Wards Directly Affected: Not Applicable Additional documents to be considered alongside report: Annual Report 2012/13 and Draft Strategy 2013/14	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Assembly: 17.7.13	Corporate Parenting Presentation  The Assembly will receive a presentation promoting elected member responsibilities towards the Borough's Looked After Children population. The presentation will include contributions from young people, an outline of Members' corporate parenting responsibilities and some cross borough data regarding children in care in Barking and Dagenham.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Christopher Martin, Divisional Director of Children's Complex Needs (Tel: 020 8227 2233) (Christopher.Martin@lb bd.gov.uk)

Cabinet: 23.7.13	Location of New Secondary School : Community  The Cabinet will be asked to approve the preferred location for the development of a new secondary school in the Borough.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jeremy Grint, Divisional Director of Regeneration (Tel: 020 8227 2443) (jeremy.grint@lbbd.gov .uk)
Cabinet: 23.7.13	Arts Strategy: Community  The Cabinet will be asked to consider proposals to adopt an Arts Strategy which will enable more local people to see and participate in the arts and support the development of the creative industries sector in the Borough  • Wards Directly Affected: All Wards  • Additional documents to be considered alongside report: Draft Strategy	Open	Paul Hogan, Divisional Director of Culture and Sport (Tel: 020 8227 3576) (paul.hogan@lbbd.gov. uk)
Cabinet: 23.7.13	Libraries Strategy: Community  The Cabinet will be asked to adopt a Libraries Strategy which will encourage more local people to use the libraries  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: Draft Strategy	Open	Paul Hogan, Divisional Director of Culture and Sport (Tel: 020 8227 3576) (paul.hogan@lbbd.gov. uk)
Cabinet: 23.7.13	Housing and Regeneration Funding Model: Financial  The Cabinet will be asked to approve proposals for a new private finance funding model whereby the Council would enter agreements with an institutional funder to fund the development of new housing from General Fund budgets to support the delivery of the Council's regeneration objectives. The report will include proposals for the financial and commercial arrangements for regeneration of the Gascoigne Estate (East)  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Fully Exempt The report will contain details of the bidding organisations and the proposed commercial terms and funding structures.	Jeremy Grint, Divisional Director of Regeneration (Tel: 020 8227 2443) (jeremy.grint@lbbd.gov .uk)

Cabinet: 23.7.13	Budget Monitoring 2013/14: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2013/14 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 23.7.13	Housing Repairs and Maintenance - Strategic Policy and Residents Handbook: Community  A new Housing Repairs and Maintenance Service strategic policy has been developed as part of the preparations for the re-provision of the service by the Council from 1 April 2013.  The Cabinet will be asked to approve the strategic policy and also the Residents' Handbook for Repairs and Maintenance, which will set out how the Council intends to deliver the service to residents  • Wards Directly Affected: All Wards  • Additional documents to be considered alongside report:	Open	Maureen McEleney, Divisional Director of Housing & Neighbourhoods (Tel: 020 8227 3738) (maureen.mceleney@l bbd.gov.uk)
Cabinet: 23.7.13	Abbey Leisure Centre - Future Site Options and Disposal : Community,: Financial  The report sets out the development options for the vacant, Council-owned Abbey Leisure Centre site, once the current building has been demolished and recommendations for the most suitable use of the site.  • Wards Directly Affected: Abbey • Additional documents to be considered alongside report:	Open	Jeremy Grint, Divisional Director of Regeneration (Tel: 020 8227 2443) (jeremy.grint@lbbd.gov .uk)

Cabinet: 23.7.13	Barking and Dagenham Employment Area Local Development Order: Community  The Cabinet will be asked to approve a consultation draft Local Development Order (LDO) for the borough's designated employment areas, aimed at making it easier for businesses in employment areas to change business use or make small-scale improvements to their properties without having to apply for planning permission  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jeremy Grint, Divisional Director of Regeneration (Tel: 020 8227 2443) (jeremy.grint@lbbd.gov .uk)
Cabinet: 23.7.13	Public House Supplementary Planning Document: Community  The Cabinet will be asked to agree a consultation draft Supplementary Planning Document on the protection of public houses in the Borough which will set out how applicants should justify their proposals for change of use, conversion or redevelopment of pub sites and will detail the criteria that should be used in the assessment of the application for development proposals affecting the loss of a current or former public house  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jeremy Grint, Divisional Director of Regeneration (Tel: 020 8227 2443) (jeremy.grint@lbbd.gov .uk)
Cabinet: 23.7.13	Environmental Services - Funding for Capital Schemes : Financial  The Cabinet will be asked to approve the business case for the inclusion of numerous highway improvement schemes in the Council's Capital Programme  Wards Directly Affected: All Wards Additional documents to be considered alongside report:	Open	Robin Payne, Divisional Director of Environment (Tel: 020 8227 5660) (robin.payne@lbbd.gov .uk)

Cabinet: 23.7.13	Community Safety Partnership End of Year Report 2012-13  The Cabinet will be asked to approve for publication the Barking and Dagenham Community Safety Partnership's annual report for 2012/13  Wards Directly Affected: All Wards Additional documents to be considered alongside report:	Open	Glynis Rogers, Divisional Director of Community Safety and Neighbourhood Services (Tel: 020 8227 2827) (glynis.rogers@lbbd.go v.uk)
Cabinet: 23.7.13	Re-organisation of the Library Service : Community  The Cabinet will be asked to approve proposals that have been endorsed by the Safer and Stronger Community Select Committee for the re-organisation of the library service that will support the achievement of Council savings targets for 2014/15.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Paul Hogan, Divisional Director of Culture and Sport (Tel: 020 8227 3576) (paul.hogan@lbbd.gov. uk)
Cabinet: 23.7.13	Children's Social Care Review 2012/13  The Cabinet will be presented with a report on the annual review of activity within children's social care.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Christopher Martin, Divisional Director of Children's Complex Needs (Tel: 020 8227 2233) (Christopher.Martin@lb bd.gov.uk)
Cabinet: 23.7.13	Parking Implementation Update: Financial  The Cabinet will be presented with an update on parking related issues and be asked to approve a rolling three- year programme for the implementation of new parking schemes which will include any new technology required for the correct enforcement of an area, together with proposals to generate income and / or enable better use of pay and display areas by cashless parking and Controlled Parking Zones.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Robin Payne, Divisional Director of Environment (Tel: 020 8227 5660) (robin.payne@lbbd.gov .uk)

Cabinet: 24.9.13	Proposal to Regularise Property Leasing Arrangements: Community  The Cabinet will be asked to consider proposals to regularise property leasing arrangements within the Borough, including the formalisation of subsidy arrangements (in relation to property rents) that are in place with external organisations including those in the voluntary and community sectors.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 24.9.13	May and Baker Sports Ground : Community  The Cabinet will be asked to approve new governance arrangements that will protect the future community use of the May and Baker sports facilities, which will be transferred to the Council's ownership as part of a S106 agreement with Sanofi  Wards Directly Affected: All Wards Additional documents to be considered alongside report:	Open	Paul Hogan, Divisional Director of Culture and Sport (Tel: 020 8227 3576) (paul.hogan@lbbd.gov. uk)
Cabinet: 24.9.13	Betting Shops' Article 4 Direction : Community  The Cabinet will be asked to confirm the non-immediate Article 4 Direction in respect of withdrawing permitted development rights for permitted changes of use to betting shops across the whole Borough  • Wards Directly Affected: All Wards  • Additional documents to be considered alongside report:	Open	Jeremy Grint, Divisional Director of Regeneration (Tel: 020 8227 2443) (jeremy.grint@lbbd.gov .uk)

Cabinet: 24.9.13	Gascoigne Estate (East) Regeneration: Community,: Financial  The Cabinet will be requested to approve proposals to enable the regeneration of the Gascoigne Estate (East) area to be progressed, including arrangements for the potential financial and commercial arrangements for the project, masterplanning and detailed design and planning consents for phase 1 of the project  Wards Directly Affected: Gascoigne  Additional documents to be considered alongside report:	Fully Exempt The report will contain details of the bidding organisations and the proposed financial arrangements and commercial structure.	Jeremy Grint, Divisional Director of Regeneration (Tel: 020 8227 2443) (jeremy.grint@lbbd.gov .uk)
Cabinet: 24.9.13	Budget Monitoring 2013/14: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2013/14 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 24.9.13	Debt Management Performance and Write-Offs 2013/14 (Quarter 1)  The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period  • Wards Directly Affected: All Wards  • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 24.9.13	Performance House 2013/14 (Quarter 1)  The Cabinet will be presented with the corporate performance information for the latest quarterly period  • Wards Directly Affected: All Wards  • Additional documents to be considered alongside report:	Open	Karen Wheeler, Group Manager, Corporate Policy and Performance (Tel: 020 8227 2317) (karen.wheeler@lbbd.g ov.uk)

Cabinet: 24.9.13	Businesseast - Business Rate Relief on Vacant Units: Financial  The Council working with Sanofi bid for the GLA's to purchase through the London Growth Fund the science facilities at the Sanofi site and run it as a multi-occupancy science and technology park. The Council is not able to contribute match funding and Cabinet will be asked to consider the Council giving additional flexibility in terms of business rates for vacant units to support the business plan for the park and a potential alternative option of the Council investing in the technology park.  • Wards Directly Affected: Eastbrook  • Additional documents to be considered alongside report:	Open	Jeremy Grint, Divisional Director of Regeneration (Tel: 020 8227 2443) (jeremy.grint@lbbd.gov .uk)
Cabinet: 22.10.13	Economic Regeneration Strategy 2013 - 2016: Community  The Cabinet will be asked to agree the new Economic Regeneration Strategy 2013-2016 that provides a comprehensive economic development and regeneration strategy focussing on addressing growing a successful economy, attracting investment, regenerating places, developing a higher skilled workforce, business growth and widening the housing choice  • Wards Directly Affected: All Wards  • Additional documents to be considered alongside report:	Open	Jeremy Grint, Divisional Director of Regeneration (Tel: 020 8227 2443) (jeremy.grint@lbbd.gov .uk)
Cabinet: 22.10.13	Budget Monitoring 2013/14: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2013/14 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)

Cabinet: 22.10.13	Annual Report on the Financial and Service Performance of the Elevate Joint Venture 2012/13 [Annual Item]  The Cabinet will be presented with a report detailing the financial and service performance of Elevate East London during the last financial year  • Wards Directly Affected: Not Applicable  • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 22.10.13	Barking Town Centre Strategy - East Street Public Realm Design : Community  The Cabinet will be asked to approve a preferred design option for comprehensive public realm improvements across East Street in Barking Town Centre, as well as improvements to the structure and appearance of Barking Market  Wards Directly Affected: Abbey Additional documents to be considered alongside report:	Open	Jeremy Grint, Divisional Director of Regeneration (Tel: 020 8227 2443) (jeremy.grint@lbbd.gov .uk)
Cabinet: 19.11.13	Budget Monitoring 2013/14: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2013/14 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)

Cabinet: 19.11.13	Treasury Management Mid-Year Review: Financial [Annual Item]  The Cabinet will be presented with an update on the Council's Treasury Management Strategy, the background to the treasury management decisions subsequently made and compliance with the Prudential Code Indicators and asked to recommend the Assembly to approve any appropriate amendments to the Strategy  Wards Directly Affected: Not Applicable  Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 19.11.13	School Funding Formula 2014/15: Financial [Annual Item]  The Cabinet will be provided with an update on the school funding position in the light of the new funding regime and asked to approve the school funding formula for 2014/15  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jane Hargreaves, Divisional Director of Education (Tel: 020 8227 2686) (jane.hargreaves@lbbd .gov.uk)
Assembly: 4.12.13	Betting Shops' Supplementary Planning Document: Community  The Assembly will be recommended to adopt the Supplementary Planning Document (SPD) 'Evening the Odds: Curbing the Proliferation of Betting Shops' following public consultation  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jeremy Grint, Divisional Director of Regeneration (Tel: 020 8227 2443) (jeremy.grint@lbbd.gov .uk)

Assembly: 4.12.13	Treasury Management Mid-Year Review: Financial [Annual Item]  The Assembly will be presented with an update on the Council's Treasury Management Strategy, the background to the treasury management decisions subsequently made and compliance with the Prudential Code Indicators and recommended to approve any appropriate amendments to the Strategy  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 18.12.13	Budget Monitoring 2013/14: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2013/14 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 18.12.13	Debt Management Performance and Write-Offs 2013/14 (Quarter 2)  The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period  • Wards Directly Affected: All Wards  • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 18.12.13	Performance House 2013/14 (Quarter 2)  The Cabinet will be presented with the corporate performance information for the latest quarterly period  • Wards Directly Affected: All Wards  • Additional documents to be considered alongside report:	Open	Karen Wheeler, Group Manager, Corporate Policy and Performance (Tel: 020 8227 2317) (karen.wheeler@lbbd.g ov.uk)

Cabinet: 18.12.13	Calculation and Setting of the Council Tax Base for 2014/15 All Issue Categories [Annual Item]  The Cabinet will be asked to agree the Council Tax Base for 2014/15, as part of the process for setting the annual level of Council Tax  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 18.12.13	Budget Strategy 2014/15 All Issue Categories [Annual Item]  The Cabinet will be presented with a progress report on the budget setting process for 2014/15 and beyond and asked to consider appropriate proposals that would assist the Council in setting a balanced budget for 2014/15  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 21.1.14	Re-tender of Castle Green Children's Centre Day Nursery Services  The Cabinet will be asked to asked to approve proposals to re-tender the Castle Green Children's Centre Day Nursery Service  • Wards Directly Affected: Goresbrook • Additional documents to be considered alongside report:	Open	Christine Pryor, Divisional Director Targeted Support (Tel: 020 8227 5552) (christine.pryor@lbbd.g ov.uk)
Cabinet: 21.1.14	Budget Monitoring 2013/14: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2013/14 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)

Cabinet: 21.1.14	Business Rates Income Forecast 2014/15 : Financial [Annual Item]  The Cabinet will be asked to approve the Council's business rates income forecast for 2014/15  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 17.2.14	Budget Monitoring 2013/14: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2013/14 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 17.2.14	Fees and Charges 2014/15 All Issue Categories [Annual Item]  The Cabinet will be asked to consider and approve the proposed fees and charges for 2014/15 for all Council services  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 17.2.14	Housing Revenue Account Estimates and Review of Rents and other Charges 2014/15 All Issue Categories [Annual Item]  The Cabinet will be asked to consider the HRA estimates and rent levels for Council properties for 2014/15, together with service and other related charges, to enable the delivery of efficient and effective services to the Council's tenants and leaseholders for the forthcoming financial year  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Ken Jones, Divisional Director Housing Strategy (Tel: 020 8227 5703) (ken.jones@lbbd.gov.u k)

Cabinet: 17.2.14	Treasury Management Strategy Statement 2014/15: Financial [Annual Item]  The Cabinet will be asked to recommend the Annual Treasury Management Strategy, including the Council's Prudential Indicators, to the Assembly for approval  Wards Directly Affected: Not Applicable Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 17.2.14	Corporate Plan 2014/15 and Community Strategy 2014 - 2017: Framework [Annual Item]  The Cabinet will be asked to recommend to the Assembly the draft Corporate Plan 2014/15 and the draft Community Strategy 2014 - 2017. The Corporate Plan sets out the main actions and activities to be taken by the Council during the coming year, set in the context of the Medium Term Financial Strategy. The Community Strategy outlines the vision and underpinning priorities developed with partners  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Karen Wheeler, Group Manager, Corporate Policy and Performance (Tel: 020 8227 2317) (karen.wheeler@lbbd.g ov.uk)
Cabinet: 17.2.14	Budget Framework 2014/15 All Issue Categories [Annual Item]  The Cabinet will be asked to consider and make appropriate recommendations to the Assembly in respect of: - the revised Revenue Estimates for 2013/14; - the base Revenue Estimates for 2014/15; - the level of Council Tax for 2014/15; - the Capital Programme for 2014/15 to 2017/18; - the Medium Term Financial Strategy for 2014/15 to 2018/19  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)

Cabinet: 17.2.14	Pay Policy Statement 2014/15: Financial [Annual Item]  The Cabinet will be asked to recommend the Assembly to approve the Council's Pay Policy Statement for 2014/15, in line with the requirements of the Localism Act 2011  Wards Directly Affected: Not Applicable Additional documents to be considered alongside report:	Open	Martin Rayson, Divisional Director, Human Resources & Organisational Development (Tel: 020 8227 3113) (martin.rayson@lbbd.g ov.uk)
Assembly: 25.2.14	Treasury Management Strategy Statement 2014/15: Financial [Annual Item]  The Assembly will be recommended to approve the Annual Treasury Management Strategy, including the Council's Prudential Indicators  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Assembly: 25.2.14	Corporate Plan 2014/15 and Community Strategy 2014 - 2017: Framework [Annual Item]  The Assembly will be recommended to approve the Corporate Plan 2014/15 and the Community Strategy 2014 - 2017. The Corporate Plan sets out the main actions and activities to be taken by the Council during the coming year, set in the context of the Medium Term Financial Strategy. The Community Strategy outlines the vision and underpinning priorities developed with partners  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Karen Wheeler, Group Manager, Corporate Policy and Performance (Tel: 020 8227 2317) (karen.wheeler@lbbd.g ov.uk)

Assembly: 25.2.14	Budget Framework 2014/15 All Issue Categories [Annual Item]  The Assembly will be recommended to approve: - the revised Revenue Estimates for 2013/14; - the base Revenue Estimates for 2014/15; - the level of Council Tax for 2014/15; - the Capital Programme for 2014/15 to 2017/18; - the Medium Term Financial Strategy for 2014/15 to 2018/19  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Assembly: 25.2.14	Pay Policy Statement 2014/15: Financial [Annual Item]  The Assembly will be recommended to approve the Council's Pay Policy Statement for 2014/15, in line with the requirements of the Localism Act 2011  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	Martin Rayson, Divisional Director, Human Resources & Organisational Development (Tel: 020 8227 3113) (martin.rayson@lbbd.g ov.uk)
Cabinet: 18.3.14	Budget Monitoring 2013/14: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2013/14 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)
Cabinet: 18.3.14	Debt Management Performance and Write-Offs 2013/14 (Quarter 3)  The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period  • Wards Directly Affected: All Wards  • Additional documents to be considered alongside report:	Open	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@lbbd.g ov.uk)

Cabinet: 18.3.14	Performance House 2013/14 (Quarter 3)  The Cabinet will be presented with the corporate performance information for the latest quarterly period  • Wards Directly Affected: All Wards  • Additional documents to be considered alongside report:	Open	Karen Wheeler, Group Manager, Corporate Policy and Performance (Tel: 020 8227 2317) (karen.wheeler@lbbd.g ov.uk)
Cabinet: 18.3.14	Calendar of Meetings 2014/15 [Annual Item]  The Cabinet will be asked to agree the principles around the drawing up of the Calendar of Meetings for the 2014/15 Municipal Year  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Fiona Taylor, Head of Legal and Democratic Services (fiona.taylor@lbbd.gov. uk)

# **Membership of Decision-making Bodies**

#### Cabinet:

Councillor Liam Smith, Leader of the Council

Councillor Rocky Gill, Deputy Leader of the Council and Cabinet Member for Finance

Councillor Jean Alexander, Cabinet Member for Crime, Justice and Communities

Councillor Bert Collins, Cabinet Member for Customer Services

Councillor Cameron Geddes, Cabinet Member for Regeneration

Councillor Mick McCarthy, Cabinet Member for Environment

Councillor Linda Reason, Cabinet Member for Adult Services and Human Resources

Councillor Phil Waker, Cabinet Member for Housing

Councillor John White, Cabinet Member for Children's Services

Councillor Maureen Worby, Cabinet Member for Health

#### **Health and Wellbeing Board:**

Councillor Maureen Worby, Cabinet Member for Health (Chair)

Councillor Linda Reason, Cabinet Member for Adult Services and Human Resources (Vice-Chair)

Councillor Jean Alexander, Cabinet Member for Crime, Justice and Communities

Councillor John White, Cabinet Member for Children's Services

Anne Bristow, Corporate Director for Adult and Community Services

Helen Jenner, Corporate Director for Children's Services

Matthew Cole, Director of Public Health

Marie Kearns, Healthwatch (Interim appointment)

Dr Waseem Mohi, Chair of Barking and Dagenham Clinical Commissioning Group)

Dr Awaiting nomination, (Barking and Dagenham Clinical Commissioning Group)

Conor Burke, Accountable Officer (Barking and Dagenham Clinical Commissioning Group)

Martin Munro, Executive Director of Human Resources & Organisational Development (North East London NHS Foundation Trust)

Awaiting nomination (Barking Havering and Redbridge University Hospitals NHS Trust)

Andy Ewing, Borough Commander (Met Police)

#### Assembly:

All 51 elected members of the Council